



*International Institute of Original Medicine*  
***A CHRISTIAN INSTITUTE OF HIGHER EDUCATION***



## **2020 CATALOG OF PROGRAMS AND COURSES**

**CERTIFICATE PROGRAMS**  
**DEGREE PROGRAMS**  
**CONTINUING EDUCATION COURSES**

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## WELCOME FROM THE PRESIDENT

You are now at the beginning of an adventure in learning that is designed to help lay a foundation for you to understand and effectively impart the powerful effects of natural healing. The practice of Original Medicine was founded by the Great Physician at the dawn of Creation and has proven to be the uniquely superior protocol for maintaining physical, mental, emotional, and spiritual health throughout the ages.

The International Institute of Original Medicine (IIOM) provides a full spectrum of offerings designed to empower personal self-improvement and professional aspirations. Our goal at IIOM is to provide this empowerment through self-paced, comprehensive, yet affordable, natural health education offerings. Our dynamic curriculum is also designed to change in response to the ever-changing needs of our valued students.

We are confident that you will find our program to be one of the most diversified programs available in the field of natural healing in the 21<sup>st</sup> century. We provide these offerings in a dynamic, relevant, and efficient educational delivery system designed to meet the diversified needs of our valued, self-directed, and mature students. Our continuing effort will be to help you maintain a balance in your life between demands on your time, economic considerations, and your desire to further your education, while providing you with clear, comprehensive, and practical health information in an easy-to-absorb and efficient format.

In each of our educational programs, you will learn the importance of viewing people as health partners, not patients. You will also learn the importance of speaking in terms of health and not disease. You will learn to become a health educator and a coach.

We thank you for participating in the programs we offer. It is our hope to significantly contribute to your natural health learning, application, and teaching efforts.

We welcome you as a fellow health partner and valued student in IIOM. We look forward to working with you and being of service to you and your aspirations in the field of natural healing.



Jim Sharps, N.D., H.D., Dr. N.Sc., Ph.D.  
President and CEO



Elisa Sharps, N.D., CCH, CNC  
Executive Director

## **MISSION STATEMENT AND GOALS**

Many people are becoming increasingly disenchanted with the inability of conventional medical treatments to provide enduring health. While conventional medicine provides excellent treatment in cases of trauma, acute bacterial infections, medical and surgical emergencies, and other crises, it is not as successful at preventing sickness or treating chronic and degenerative disease processes. In addition, concern over the high costs of conventional medicine has led many to search for natural, safe, and effective alternatives.

IOM has been in existence since 1999 with the objective of serving the public by providing a new breed of health professional trained with a curriculum based on natural, biblically sound health teachings and methods. We offer what very few other programs do in the way of education in a lifestyle that promotes development of the whole person - body, mind, and spirit. Our mission is to give students the opportunity to discover and explore the field of naturopathy while we provide a supportive learning environment that helps them develop their unique talents and full potential.

The International Institute of Original Medicine meets the need for clear, complete, and practical programs in natural health and wellness in an easy-to-absorb format through an efficient delivery system. Our goal is to offer the most complete, up-to-date, and valuable teaching methods in this area to meet the ever-changing needs of our valued students. This requires innovative teaching techniques coupled with constant monitoring and updating. IOM offers an educationally sound, structured curriculum and supervised study through an efficient distance-learning format between the student and qualified instructor(s).

The International Institute of Original Medicine provides comprehensive and practical instruction for those who wish to fill the growing need for natural health consultants and educators. We invite students to join us in making natural healing protocols available to the many people searching for this capability.

Our goal is to provide each student with the best possible quality education in natural healing, competently administered both academically and through personal attention. Our solid and comprehensive curriculum is enhanced by educational methods that are cutting edge and provide ample opportunity to develop critical thinking skills and real-life application of natural health concepts and principles, while enhancing personal enrichment and/or professional development.

## **ABOUT THE INTERNATIONAL INSTITUTE OF ORIGINAL MEDICINE**

The International Institute of Original Medicine (IIOM) is a Christian distance-learning educational institute. Our intent is to provide health education and offerings that are in harmony with the Creator's natural laws of health. We believe that our offerings provide our students, both Christian and non-Christian, with a powerful set of time-honored principles and techniques for developing the whole person — body, mind, and spirit. We are a dynamic organization with plans to build an ever-growing network of health professionals and affiliations to ensure the highest quality education to meet the needs of our valued students.

IIOM was originally founded by Drs. Duane and Nancy McEndree in 1999. Ownership was transferred to Drs. Jim and Elisa Sharps in 2004 and the school was transformed and accredited in 2008. IIOM is a natural expansion of Integrated Health Services (IHS), a natural health organization founded by Drs. Jim and Elisa Sharps in 1993. IHS has sustained the vision of better health through healthful living by providing personalized health consultations, health seminars to a broad spectrum of audiences, and certified training programs. We have kept the faith, as it were, over the years in providing uncompromising natural health services and education to our clients. Now IIOM has taken that approach and pioneered an unequalled educational experience in original medicine to offer to our valued students.

In this exciting era of the 21<sup>st</sup> century, IIOM's certificate and degree programs address the explosion of interest in and the growing need for practitioners of natural healing and lifestyle principles.

Along the way, we have fine-tuned our educational materials and methods to meet the unique and varied requirements of our students. We are proud of the many testimonials we have received affirming our dedication to quality services and educational offerings.

IIOM endeavors to be at the forefront of promoting natural, biblically based educational programs in the areas of naturopathy, nutrition, botanical medicine, and related natural health systems. We continually update our educational materials as new information on natural medicine methods is discovered and reported. It is our intent to be an information center for natural health and healing. As such, we are in the unique position of acting as a catalyst between the many groups that now support natural health systems.

In keeping pace with the technological advances of the 21<sup>st</sup> century, we continue to expand our educational concepts with creative, visionary, and cutting-edge resources. Some of the projects currently in progress include enlarging the curricula, providing Internet student support services and newsletters, evaluating and adding appropriate textbooks, improving testing practices, and implementing a graduate internship program. Our dedication to the art of natural healing and healthy living makes us eminently qualified and positioned to meet the exciting challenges of today's requirements for natural health education and services.

## WHAT IS DISTANCE LEARNING?

Distance learning is an innovative, non-conventional, but progressively more mainstream, learning format that is enjoying immense popularity among mature, motivated adult students. Distance learning accommodates busy adult work schedules and family obligations because of its availability and flexibility. Distance learning students are able to study when and where they choose. Communication with instructors and IOM is mainly via computer and e-mail.

Students in a distance-learning program must be self-motivated and experienced at budgeting their time. A variety of educational offerings and a flexible format make distance learning a winning educational experience for many students!

## WHO ARE IOM STUDENTS?

IOM students are health partners whose backgrounds span a broad range of educational and career fields. IOM students tend to have a high degree of initiative, motivation, and intellectual curiosity. They are unique individuals who are open-minded and have a high interest in natural health options. They are interested in high-quality educational materials that are both efficient and relevant. IOM students include professionals from all walks of life, such as medical doctors, chiropractors, teachers, massage technicians, nurses, ministers, business executives, nutritional counselors, office workers, and retirees.

## CAREER OPPORTUNITIES

IOM students enroll for both personal and professional enrichment. Our goal is to provide IOM students with the skills they need to begin to practice as professionals and counselors in the natural health field, within a reasonable period of time, and at an affordable cost. We teach our students how to be healthy and how to teach others to be healthy. Our students and graduates also have the opportunity to help family and friends live a healthier lifestyle.

Students who have completed an IOM certificate or degree program are equipped to work in the following areas based on the extent of completed courses:

- Nutritional counselor or consultant
- Nutritional assistant to physicians or institution
- Naturopathic doctor with a private practice
- Natural health writer
- Home health advisor
- Natural health product retailer
- Seminar speaker or leader on natural health topics
- Owner of or therapist in a long-term care institution
- Medical missionary
- Owner of a school of natural healing
- Owner of a health and wellness business or institute/health restoration facility
- Herbal marketing specialist

Work opportunities abound in these fields. The IOM curriculum equips students to competently and confidently perform in a variety of personal and professional settings. Once established, a natural health practitioner can reasonably expect to charge from \$50 to over \$250 per hour.

## **IOM ACCREDITATION**

Accreditation usually refers to established regional accrediting organizations associated with conventional colleges and universities. Criteria for regional accreditation were established long before the concept of distance-learning education, and therefore accreditation for distance learning varies considerably. Our priority is to offer high-quality education in the field of natural medicine that is relevant, affordable, and biblically approved. Our objective is to apply for and seek the appropriate distance-learning accreditation that honors our unique mission and standards.

The International Institute of Original Medicine is accredited by the American Naturopathic Medical Accreditation Board (ANMAB), and the American Association of Drugless Practitioners (AADP), the two major accreditation boards for natural health distance-learning schools in the United States. As an ANMAB and/or AADP accredited school, IOM doctoral candidates are equipped and qualified to become Board Certified by the American Naturopathic Medical Certification Board (ANMCB) and American Association of Drugless Practitioners (AADP), respectively.

The American Naturopathic Medical Accreditation Board (ANMAB), formerly ANMCAB, was founded in 1978, and incorporated in Washington, D.C., This prestigious organization has recognized and met the need to promote and regulate naturopathic traditional and non-traditional education over a period of thirty-one years. Through the process of review ANMAB adopted criteria and procedures for evaluating institutions and its programs. This system of review has worked for determining the qualities of sound educational programs, and ethical business practices, in all areas of natural health care. The organization's Committee on Accreditation oversees all evaluations conducted by the investigative team, and grants final approval. ANMAB's website is at [www.anmab.org](http://www.anmab.org).

The American Naturopathic Medical Certification Board (ANMCB) is a non-profit worldwide organization registered in Washington, DC, that administers certification for natural health care professionals. The mission of the American Naturopathic Medical Certification Board has been, first and foremost, protection of the health and welfare of the public. ANMCB's website is [www.anmcb.org](http://www.anmcb.org).

The American Association of Drugless Practitioners Certification and Accreditation Board provides full board professional accreditation and certification to both institutes of higher education and professional practitioners. The AADP website is [www.aadp.net](http://www.aadp.net).

## **NONDISCRIMINATION POLICY**

IOM does not discriminate on the basis of gender, race, religion, or national origin.

## **CONFIDENTIALITY**

A student is defined as any individual who has completed an IOM Application for Enrollment Form and been accepted for admission. Each student has the right to inspect and/or review his/her educational records, such as official transcripts, courses and grades, records of prior learning and life/work experience, and admissions records. All students' records are held in strict confidence. IOM is aware of the confidential nature of students' records, both personal and academic; therefore, IOM exercises extreme care and concern in recording and maintaining information. Such information will not be released to unauthorized persons, agencies, mailing lists, or for advertising purposes without written consent from the student.

# CERTIFICATE PROGRAMS

Certificate programs provide practical, focused knowledge in one aspect of natural health for self-application or for consultations with the public, clients, family, or friends. Certificate programs are offered to students who do not wish to pursue a degree or as a prerequisite to fulfill some of the requirements of an IOM degree program. For students who have been away from school for a while, we recommend (but do not require) that they take the one-credit course IOM 55 Strategies for Learning Success as a separate, individual course prior to beginning the Certificate Program of their choice. Much of the course work and credit hours completed during an IOM certificate program is applicable to an IOM degree program.

## **Certified Nutrition Counselor (CNC)**

**22 CREDITS**

This Certificate Program covers the field of nutrition and diet. Conventional nutrition and the deficiencies of the standard American diet are compared to the benefits of naturopathic nutrition and the original diet. Students also learn how to facilitate healthy lifestyle changes in diet for themselves and others.

## **Certified Herbalist in Original Medicine (CHOM)**

**22 CREDITS**

This Certificate Program covers the field of herbology and presents a comprehensive, broad spectrum of topics on herbs, including terminology and definitions, types and properties of herbs, collection and storage of herbs, uses of herbs, and health conditions and their corresponding herbal remedies. Students learn the basic concepts of original medicine, as well as naturopathic nutrition and the original diet. Students also learn how to facilitate healthy lifestyle changes in the diet for themselves and others by using herbs.

## **Certified Medical Missionary in Original Medicine (CMM)**

**30 CREDITS**

This Certificate Program covers several fields of particular interest to medical missionaries: concepts of original medicine, the purpose of health reform, nutrition, the original diet, simple home remedies, hydrotherapy, and other important topics that form a comprehensive Biblical perspective on health and wellness.

# DEGREE PROGRAMS

Degree programs provide a well-rounded, comprehensive-to-advanced fund of knowledge in both the theoretical and practical aspects of naturopathy and original medicine for self-application or for consultations with the public, clients, family, or friends.

## **BACHELOR OF SCIENCE IN ORIGINAL MEDICINE (BSOM) 45 CREDITS**

The IOM Bachelor of Science in Original Medicine (BSOM) covers the last 2 years in which college students normally concentrate on their major area of study. Therefore, we prefer that students entering this degree program already have an Associate's Degree or a Bachelor's Degree to assure a general fund of knowledge. However, we welcome students with other types of relevant experiences and training as we do recognize the value of life experience and the general fund of knowledge gained in the workplace or in managing a home and family. All students must be able to use a computer to create documents and communicate via e-mail. Building on a previous college degree or life experience, this degree program then focuses on what would be the junior-level and senior-level courses with a major in Original Medicine.

## **MASTER OF SCIENCE IN ORIGINAL MEDICINE (MSOM) 60 CREDITS**

Students entering the IOM Master of Science in Original Medicine (MSOM) program must already have a Bachelor of Science in Original Medicine from IOM, a bachelor's degree from another naturopathic school, or equivalent courses, relevant experiences, or training. The IOM Admissions Committee will decide if credits transferred from another school meet the requirements of IOM or if there are additional IOM Bachelor-level courses that need to be taken before beginning the master's level courses.

## **DOCTOR OF NATUROPATHY IN ORIGINAL MEDICINE (BSOM) 90 CREDITS**

The IOM Doctor of Naturopathy in Original Medicine (DNOM) degree program is designed to be one of the most diversified programs available in the field of natural healing in the 21st century. We provide these offerings in a dynamic, relevant, and efficient educational delivery system designed to meet the diversified needs of our valued, self-directed, mature students.

The student will be equipped and empowered with Biblically based natural health information with clear, comprehensive, and practical health information in an easy-to-absorb and efficient format that will meet a broad range of personal and professional health goals.

The IOM Admissions Committee will decide if credits transferred from another school meet the requirements of IOM or if there are additional IOM Bachelor-level or Master-level courses that need to be taken before beginning the Doctoral-level courses.

# INDIVIDUAL COURSES AND CONTINUING EDUCATION

IOM offers the following as individual courses and/or continuing education courses. Each course can be taken individually for continuing education, personal enrichment, or as part of a plan to achieve a certificate or a degree. Each course, if completed successfully, can be applied to any IOM certificate program or degree program.

COURSE NUMBER	COURSE NAME	CREDIT	ESTIMATED HOURS
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## COURSES IN ORIGINAL MEDICINE (IOM 01-09, 75-79)

IOM 01	Concepts of Original Medicine	1	15
IOM 02	Counsels on Diet and Foods	3	45
IOM 03	Ministry of Health and Healing	3	45
IOM 04	Home Remedies and Hydrotherapy	3	45
IOM 05	A Biblical Perspective of Hygiene	1	15
IOM 06	Drugs, Herbs & Natural Remedies	1	15
IOM 07	Counsels on Health	3	45
IOM 08	Mind, Character and Personality	2	30
IOM 09	Healthful Living	2	30
IOM 75	Medical Missionary Manual	2	30
IOM 76	The Divine Prescription for Health and Healing	3	45

## COURSES IN NUTRITION AND DIET (IOM 10-29)

IOM 10	Basic Principles of Total Health and the Hierarchy of Nutrients	2	30
IOM 11	Scientific Basis for Nutrition	3	45
IOM 12	Detoxification and Cleansing Diets	2	30
IOM 13	Health and Wellness	2	30
IOM 14	Orthomolecular Nutrition	2	30
IOM 15	Current Events in Nutrition and Diet	2	30
IOM 16	Facilitating Dietary Changes	1	15
IOM 17	Chemistry of Man	5	75
IOM 18	Enzymes	2	30
IOM 19	Corrective Nutrition	4	60
IOM 20	Nutrition in Action	2	30
IOM 21	Your Health, Your Choice	1	15
IOM 22	Nutrition for Children	4	60
IOM 23	Diet and Health	3	45
IOM 24	Digestive Wellness	2	30

## COURSES IN BOTANICAL MEDICINE (IOM 30-39)

IOM 30	Herbs of the Bible	2	30
IOM 31	Medicinal Use of Herbs	2	30
IOM 32	The Green Pharmacy	2	30

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IOM 33	Practical Applications in the Use of Herbs	3	45
IOM 34	Advanced Treatise in Herbology	5	75
IOM 35	Adaptogens	2	30
IOM 36	Encyclopedia of Herbal Medicine	3	45
IOM 38	Chemistry of Essential Oils	3	45

#### **COURSES IN ALTERNATIVE MEDICINE(IOM 40-49)**

IOM 40	Acupressure	1	15
IOM 41	Elements of Massage Therapy	3	45
IOM 42	Introduction to Reflexology	1	15
IOM 43	Depression: The Natural Way Out	2	30
IOM 44	Introduction to Homeopathy	2	30
IOM 45	The Body Electric	2	30
IOM 46	Defeating Cancer Naturally	1	15
IOM 47	Introduction to Iridology	1	15
IOM 48	Introduction to Sclerology	1	15

#### **COURSES IN HEALTH ASSESSMENT AND PROFESSIONAL DEVELOPMENT (IOM 50-59)**

IOM 51	Health Assessment with Biological Ionization	3	45
IOM 52	Dried Blood Cell Analysis	2	30
IOM 53	Whole – Body Dentistry	2	30
IOM 54	The Mathematical Formula for Perfect Health	1	15
IOM 55	Becoming an Active Thinker	1	15
IOM 56	Legal Guidelines for Unlicensed Professionals	2	30
IOM 57	Naturopathy for the 21 <sup>st</sup> Century	2	30
IOM 58	Fundamentals of Starting a Business	2	30
IOM 59	Blueprint for the Quintessential Original Medicine Lifestyle Center	2	30 (Pending)

#### **COURSES IN CONVENTIONAL MEDICINE (IOM 60-74)**

IOM 60	Introduction to Medical Language	1	15
IOM 61	Anatomy and Physiology, Part 1	1	15
IOM 62	Anatomy and Physiology, Part 2	1	15
IOM 63	Anatomy and Physiology, Part 3	1	15
IOM 64	Disease Processes and Conventional Medicine, Part 1	3	45
IOM 65	Disease Processes and Conventional Medicine, Part 2	3	45
IOM 66	Disease Processes and Conventional Medicine, Part 3	3	45
IOM 68	Introduction to Psychiatry	1	15
IOM 69	Introduction to Oncology	1	15
IOM 70	Conventional Drugs and Medicines	3	45
IOM 71	Anatomy and Physiology (Parts 1, 2 & 3)	3	45

**COURSE DESCRIPTIONS CAN BE FOUND UNDER THE PROGRAMS TAB**

# COMING SOON- NEW COURSES!

## **IOM 49      Introduction to Midwifery**

This course is an instructional guide for those exploring to become midwives. This course provides valuable resource for those desiring to learn the basic skills needed to assist women during the prenatal period through postpartum.

## **IOM 39      Natures Healing Practices – A Natural Remedies Encyclopedia**

## **IOM 59      Blueprint for the Quintessential Original Medicine Lifestyle Center**

This course will show students how to set up the complete lifestyle center including agriculture, natural protocols, restaurant, store, cooking classes and natural care assisted living.

Other courses will continue to be modified and added, as available, to meet our objective to provide the most relevant, 21<sup>st</sup> century, course material to enhance the educational experience of our valued students.

## PRACTICUMS

To provide a powerful, hands-on learning experience for our valued students, IOM is establishing partnerships with several lifestyle centers and natural health institutes.

The intent is to provide the student practical, hands-on experience to complement and reinforce their academic training. Site locations and partnerships will be noted on our website.

With that goal in mind, we are excited to announce a new member of the team! Seth Allen, the son of two of our recent DNOM graduates, will be joining us to focus primarily on fundraising for the training center.

While we are waiting to open our own training center, we will continue to partner with existing wellness centers to provide hands on practicums to our IOM students and graduates.

## ENROLLMENT AND ADMISSIONS REQUIREMENTS

All students must enroll as students of the International Institute of Original Medicine to qualify for credits toward certification and degree requirements and for continuing education. There is a one-time, nonrefundable \$40 registration processing fee that is due at the time of submission of an

IOM Application for Enrollment Form to complete the initial enrollment in IOM in any individual course, certificate program, degree program, or practicum.

The basic requirements for successful completion of our programs are common sense, an open mind, an open heart, and a personal desire to understand and apply biblically based natural health principles and concepts. However, to properly understand college-level materials in our programs, a high school diploma, equivalency, or similar learning experiences may be helpful. Fluency in English writing and comprehension is necessary. All students must be able to use a computer to create documents and communicate via e-mail.

The IOM Bachelor's Degree covers the last 2 years in which students concentrate on their major area of study. Therefore, we prefer that students entering this degree program already have an Associate's Degree or a Bachelor's Degree to assure a general fund of knowledge. However, we welcome students with other types of relevant experiences and training as we do recognize the value of life experience and the general fund of knowledge gained in the workplace or in managing a home and family.

Students entering the Master's Degree program must already have a Bachelor's Degree ifrom IOM, another naturopathic school, or courses, relevant experiences, or training. The IOM Admissions Committee will decide if credits from another school meet the requirements of IOM or if there are additional IOM Bachelor's level courses that need to be taken before beginning the Master's level courses.

Students entering the Doctoral degree program must already have a Master's Degree from IOM, a Master's Degree from another naturopathic school, or a formal medical degree (M.D., D.C., D.D.S., etc.). The IOM Admissions Committee will decide if credits transferred from another school meet the requirements of IOM or if there are additional IOM Bachelor's or Master's level courses that need to be taken before beginning the Doctoral level courses.

## **HOW TO ENROLL**

The enrollment procedure is very simple. Prospective students must complete the IOM Application for Enrollment Form found at the end of this catalog. If you have any questions about enrollment, you may call our office at 410-884-9319, and we will personally assist you to ensure a productive and efficient enrollment experience. At the time of enrollment, you will select an educational offering (certificate program, a degree program, or an individual course) and you will submit the nonrefundable IOM registration fee of \$40. Down payment needed to become officially enrolled in any program offering.

## **TUITION FEES**

There is no charge for the evaluation of formal or informal credits and experience as students apply for admission to IOM. However, there is a one-time, non-refundable application/registration fee of \$40.00.

Tuition fees include course syllabi, study guides, and final examinations for each course. Students are responsible for purchasing textbooks, as required for most courses. The tuition fees for the certificate programs already include the cost of 3 course textbooks that are provided to the student by e-mail in a PDF e-textbook format. Tuition fees are subject to change without notice.

Course credits earned in certificate programs can be applied to degree programs. The following is a summary of the IOM tuition fees and credits for our standard offerings.

<b>IOM OFFERINGS</b>	<b>PROGRAM TUITION RATE*</b>	<b>CREDITS</b>	<b>INDIVIDUAL COURSE/INSTALL TUITION RATE**</b>
Certified Nutrition Counselor (CNC)	\$1650	22	\$1980/1800
Certified Herbalist Original Medicine (CHOM)	\$1650	22	\$1980/1800
Certified Medical Missionary in Original Medicine (CMM)	\$2250	30	\$2700/2450
Bachelor of Science in Original Medicine	\$3400	45	\$4050/3650
Master of Science in Original Medicine	\$4500	60	\$5600/5300†
Doctor of Naturopathy in Original Medicine	\$5850	90	\$8400/6350†

\*This program tuition rate applies if tuition is paid in full at the time of enrollment or within 30 days of enrollment.

\*\* This individual course tuition rate applies if each course in a program is paid for separately. The amount after the slash is the total tuition to be paid with the installment payment option.

†These Masters and Doctorate tuition rates include the Master Thesis or Doctoral Dissertation course whose tuition rates are calculated on the basis of \$110 per credit.

**Individual Course Offerings:**

<u>Cost</u>	<u>Credits</u>
\$ 90	1
\$ 180	2
\$ 270	3
\$ 360	4
\$ 450	5

**TUITION PAYMENT**

Tuition fees must be paid before course materials are provided to the student. A check (imprinted with your name and address), cash, money order, or credit card payments are acceptable. **IOM accepts MasterCard, Visa, Discover and American Express.**

## **PRIOR STUDY CREDITS**

IOM may choose to honor credits from other institutions (documented by a transcript from the institution), as well as formal and informal professional experiences, life experiences, or disciplined personal study programs (documented by proof of attendance or a description of activities including dates and total number of hours, with a signed statement from the student). Seminars, short courses, and one-day programs may be considered if their content material is relevant. All information will be reviewed by our Admissions Committee for relevance and credit-worthiness. We believe that this is consistent with a fair and balanced approach that meets the needs of all our valued students as well as the educational requirements of IOM.

All information concerning prior study credits should be sent to IOM for evaluation. Note: Please send copies only as these will become part of your permanent student file.

International Institute of Original Medicine (IOM)  
PO Box 506  
Smithfield, VA 23431

## **COURSEWORK**

All certificate and degree programs are divided into courses. Course materials are designed to help students learn effectively and at an optimum pace. We want our students to have a productive learning experience in addition to the personal/professional commitments in their lives. Some courses require exploration of critical or new areas of health and natural medicine via outside readings or Internet research. Other courses require students to assess their own lifestyle and make changes for the better. A final examination is at the end of each course. Each course must be completed with a grade of 85 percent or better in order to receive a final certificate or degree. We encourage students to retain all graded assignments at least until the completion of that course.

## **GRADING**

All IOM courses and the final examination are to be submitted via email with the assigned work as an attachment to the e-mail. Assignments must be completed satisfactorily, and the final examination must receive a final grade of 85 percent or above, which constitutes satisfactory completion of that assignment. A grade below 85 percent requires a personal telephone interview between the student and the instructor of the course and a mandatory retest of that course material. Any retest will be given a pass or fail only.

Proficiency will be based on the student's diligence in learning the course material and the amount of personal additional study and experience he/she pursues in a chosen area of personal or professional interest.

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## **ACADEMIC INTEGRITY**

Ethical values and choices are at the heart of the study of naturopathy and our biblically based approach to nutrition and health. Each student is expected to maintain academic integrity and exhibit academic honesty while enrolled in IOM courses. This includes respecting IOM policies; making true and accurate statements on the IOM Admissions Form; refraining from cheating on assignments and final examinations; and not plagiarizing the work of other students or published documents. Students in violation of this academic integrity policy will be subject to academic discipline that can include expulsion from IOM without tuition refund.

## **ACADEMIC PROGRESS**

As soon as you enroll, IOM will send you the list of required textbooks for your course, certificate program, or degree program, as well as the IOM Getting Started Kit. If you are enrolled in a certificate or degree program, subsequent courses will follow thereafter.

Students are invited and encouraged to dialogue with their instructors and with IOM about their academic progress. If you feel confused, anxious, not “on track,” or are concerned about anything about the course, immediately contact your instructor or IOM by e-mail or telephone. Believe it or not, every student feels that way from time to time! It’s a normal response to the stress of learning something new!

## **CERTIFICATE, DEGREE, AND COURSE TRANSCRIPTS**

At the completion of all academic and financial requirements, certificate or degree students will receive an official diploma that can be framed along with a detailed transcript of all courses completed.

Students who complete the academic and financial requirements for an individual course will receive a transcript listing that course.

Additional copies of a student’s transcript may be requested for \$10 each for an electronic copy.

## **TIME LIMIT FOR COMPLETION OF COURSES OR PROGRAMS**

The student is required to finish at least one individual course in a six-month period. Each certification program must be completed in its entirety within three years. Each degree program must be completed in its entirety within five years. Exceptions for exceptional circumstances will be considered by the IOM Admissions Committee on a case-by-case basis, with written explanation.

## **WITHDRAWAL FROM COURSES OR PROGRAMS**

We realize that due to unexpected life circumstances students may have to withdraw from an individual course or from a certificate or degree program. All withdrawals must be requested in writing. No tuition refunds are given after 10 days following enrollment.

## I IOM FACULTY, STAFF, AND ADVISORS

**JIM SHARPS, N.D., H.D., DR. N. Sc., PH.D.** – I IOM President and CEO. Director of Integrated Health Services. Lecturer, author, practitioner, seminar leader.

**ELISA RAMIREZ-SHARPS, N.D., CCH, CNC** – I IOM Executive Director of I IOM. Chairperson of the I IOM Admissions Committee. Founder of Integrated Health Services.

**Timothy Sharps, N.D.** – I IOM Board of Advisors. Director of Strategic Marketing.

**RUDEL DAVIS, N.D.** – I IOM Board of Advisors. Internationally renowned speakers, writers, researchers. Directors of Bayside Natural Health Center.

**WALT CROSS** - Medical Missionary, Owner of The Mustard Seed, a natural health foods and supplements enterprise, Host of Metro Men's Ministry Focus on Health Weekly teleconference, Dean of the Metro Men's Medical Missionary University.

**SETH ALLEN** – I IOM Board of Advisors, Entrepreneur, Director of Strategic and Global Implementation Plan.

**MARVIN MARSHALL** – I IOM Director of Information Technologies.

**LYSTRA MARSHALL, MBA** – I IOM Director of Scholarship Programs.

**SUSAN TURLEY, M.A.(Educ), B.S.N., RN, RHIT, CMT** – I IOM Board of Advisors. I IOM Curriculum Development and Accreditation. Author of the I IOM textbooks: *Medical Language* and *Understanding Pharmacology for Health Professionals*.

**THEODORE L. WATKINS, M.D.** -- I IOM Board of Advisors. Medical Director for The Hartland Institute.

**JOEL S. ARCILLA, M.D., LAC** – I IOM Board of Advisors, Emeritus. Medical Director for The Better Living Lifestyle Center

**AGATHA THRASH, M.D.** – I IOM Board of Advisors, *Emeritus*. Medical Director for Uchee Pines Wellness Center. Dr. Thrash is the author of the I IOM textbook *Home Remedies and Hydrotherapy*.

**JAMES A. DUKE, PH.D. BOTANY** – I IOM Board of Advisors. Director Green Farmacy Garden, Fulton, MD. Author of the I IOM textbooks *The Green Pharmacy* and *Herbs of the Bible*.

**R. DUANE AND NANCY L. McENDREE, N.D., PH.D.** – Original co-founders of I IOM.

Rev 12/2020

# INTERNATIONAL INSTITUTE OF ORIGINAL MEDICINE

## IOM Application for Enrollment Form

Please print out or photocopy this IOM Application for Enrollment and then type or print all of the requested information. Please attach a recent photograph of yourself for student ID. Mail your completed form to IOM at the address below.

1. NAME: \_\_\_\_\_ Maiden Name: \_\_\_\_\_

OTHER NAME (as it might appear on an official record): \_\_\_\_\_

2. HOME ADDRESS: \_\_\_\_\_ Apt. # \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Country \_\_\_\_\_ Zip Code \_\_\_\_\_

3. TELEPHONE Home: ( ) \_\_\_\_\_ Best time to call: \_\_\_\_\_

Work: ( ) \_\_\_\_\_ Best time to call: \_\_\_\_\_

FAX: ( ) \_\_\_\_\_ E-MAIL: \_\_\_\_\_

4. STUDENT I.D. (Social Security #): \_\_\_\_ / \_\_\_\_ / \_\_\_\_ DATE OF BIRTH: \_\_\_\_\_

5. HIGH SCHOOL (or equivalent): Name: \_\_\_\_\_

Address: \_\_\_\_\_ Date of Completion: \_\_\_\_\_

6. COLLEGE (last attended): Name \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Highest Degree and Major: \_\_\_\_\_ Did you graduate? \_\_\_\_\_ Date of Completion: \_\_\_\_\_

7. OTHER EDUCATION: (Please list all other educational achievements including correspondence courses, vocational training, seminars, workshops, etc. **Please Note:** All types of formal education must be verified in writing, i.e., Transcripts or Diploma. Attach an additional sheet, if necessary.)

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8. OTHER EXPERIENCES: Independent study, military, career experiences. Attach an additional sheet, if necessary.

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9. CURRENT EMPLOYMENT Job Title: \_\_\_\_\_ Date of Employment: \_\_\_\_\_

Name and address of organization: \_\_\_\_\_

10. STUDY INTENT (check one):

I want to enroll in an IOM certificate program. \_\_\_\_\_ If so, which one? \_\_\_\_\_  
I want to enroll in an IOM degree program. \_\_\_\_\_ If so, which one? \_\_\_\_\_  
I want to enroll in an individual IOM course. \_\_\_\_\_ If so, which one? \_\_\_\_\_

11. PAYMENT PLAN – The required amount for tuition and the IOM one-time registration fee must be paid upon acceptance into IOM. Students may elect to pay for individual courses, one at a time, when working towards completion of a certificate program or degree program.

12. TUITION REFUND POLICY: No refunds are given subsequent to 10 days after enrollment.

13. HEALTH STATEMENT: Do you have any health problems that would interfere with your ability to read, write, comprehend, interpret, or complete course work or participate in an internship program? No \_\_\_\_\_ Yes \_\_\_\_\_  
Please describe: \_\_\_\_\_  
\_\_\_\_\_

14. I first heard about the INTERNATIONAL INSTITUTE OF ORIGINAL MEDICINE from: \_\_\_\_\_  
\_\_\_\_\_

15. PAYMENT

**Please check ONE of the following:**

- \_\_\_\_ I have enclosed a personal check (imprinted with your name and address) or cashier's check for the one-time, nonrefundable \$40 application fee. **Note: Returned checks will be charged a fee of \$45.**
- \_\_\_\_ I have enclosed a money order for the one-time, nonrefundable \$35 application fee.
- \_\_\_\_ I would prefer to charge my credit card for the one-time, nonrefundable \$40 application fee. IOM accepts Master Card, VISA ,Discover and AMEX.

Credit Card: \_\_\_\_\_ Credit Card Number: \_\_\_\_\_

Name that appears on the credit card: \_\_\_\_\_

Expiration date: \_\_\_\_\_ Security code or credit card authorization: \_\_\_\_\_

Signature: \_\_\_\_\_

**NOTE: To be accepted as a student you MUST enclose your check or money order OR complete the requested credit card information.**

16. SIGNATURE AND AGREEMENT

In signing this Application for Enrollment Form, I am agreeing to both the academic and financial aspects of enrollment as described in the IOM Catalog. The information I have given on the IOM Application Form is true and complete.

**STUDENT SIGNATURE:** \_\_\_\_\_ **DATE:** \_\_\_\_\_

17. MAIL THE COMPLETED APPLICATION TO:

**INTERNATIONAL INSTITUTE OF ORIGINAL MEDICINE**  
Admissions Director  
PO Box 506  
Smithfield, VA 23431